

REQUEST FOR Quotation

**(RFQ)**

PROJECT: South Beach Boat Ramp and Rinse Down Asphalt Concrete Repair

**LOCATION: 2320 SE Marine Science Dr. Newport, OR**

 **MANDATORY**

**SITE VISIT: Documented site meeting May 7, 2025, 2PM**

#### BID DUE: May 12, 2025, 10AM

Proposals on this project will be accepted via email to abretz@portofnewport.com

**Point of Contact:** Port of Newport, Aaron Bretz Phone: (541) 406-0217

 600 SE Bay Boulevard Fax: (541) 265-4235

 Newport, OR 97365 Email: abretz@portofnewport.com

**QUESTIONS TO:** Aaron Bretz 541-406-0217

TERMS AND CONDITIONS:

1. **Schedule for Work:** Start: 5/21/2025 Completion: 6/30/2024 Project Completion: 6/30/2025
Time is of the essence; funding for this project was granted on a limited, short term schedule. All work shall be complete on 30JUN; funding expires after that date. All attempts at improving the schedule will be made by the contractor. Work may begin as soon as the contract is awarded.
2. **General Description:** The Port of Newport is requesting competitive quotations for the repair of asphalt at the top of the approach to the South Beach Boat Ramp and boat rinse down lane as well as concrete work to widen and replace the right lane adjacent to the water spigots in the rinse down area.
3. **Scope of Work:** See attached.
4. **Bid Breakdown:** Please use attached Bid Form. Your proposal cannot be considered unless the Bid Form has been completed in its entirety. Lump sum bids shall be inclusive of all taxes, freight, insurance, overhead, permits, fees, and profit.
5. **Proposal Selection:** The Port Manager or appointed contact will evaluate each submitted proposal and report to the Port Commission with a recommendation if required. If required, the Port Commission shall make the final selection and reserves the right to reject any proposal not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all proposals upon finding that it is in the public interest to do so. The Port will analyze information provided by all Proposers. The successful Proposer will be selected on the basis of the following:
	1. Approach and evaluation of the past experience of the individuals who would be performing the work for the Port.
	2. Responsiveness to proposal specifications and required information by a responsible bidder.
	3. Fee for services performed.
6. **Drawings and Specifications**: If applicable, bidder is provided with documents, which are thought to be necessary in preparing a proposal. Bidder is responsible for requesting any other documents/drawings from references in the scope of work that would be necessary to prepare a complete proposal. The “bid documents” consist of this document, the project scope, and all attachments therein.
7. **Temporary facilities:**  If applicable, field office, telephone, office equipment, and storage are to be provided by the contractor. Contractor is responsible for receiving and storing materials and for clean-up and removal of any waste generated by this scope of work on a daily basis. Restrictions for parking will apply.
8. **Safety:** Successful bidder will comply with all OR-OSHA & OSHA safety requirements at all times while on Port property. Contractor will be responsible for all employee safety training, safety meetings, record keeping and safety compliance.
9. **Insurance**: Upon acceptance, contractor will provide proof of proper business licensing and registration in Lincoln County, Oregon, and will maintain all required licensing and permits required by Local, State or Federal jurisdictions to perform the services of this agreement. Contractor will provide proof of business liability insurance with a minimum of $2,000,000 liability coverage and maintain required liability insurance at all times for services and their responsible employees while on Port owned property. Contractor will be fully responsible to maintain all employee workmen's compensation insurance as mandated by Local, State and Federal requirements. Contractor shall name the Port of Newport as an Additional Insured and provide a Certificate of Insurance confirming Liability and Workers Compensation with a 30 day Notice of Cancellation, prior to starting any work. Contractor shall pay any and all payroll and withholding taxes and any other sums that is required by Local, State or Federal agencies.
10. **Prevailing Wages:** The Contractor may be required to pay prevailing wage rates, depending upon the final total price of the project, in conformance to ORS 279C.800 thru 279C.870. A current copy of Prevailing Wage Rates for Public Works contracts in Oregon is available from the State of Oregon, Bureau of Labor and Industries.
11. **Boli Fee**: The Port, if required, will pay a fee to the Bureau of Labor and Industries pursuant to the provisions of ORS 279C.825. The fee is one-tenth of one percent of the price of this contract, but not less than $100.00 nor more than $5,000.00, regardless of the contract price.
12. Nondiscrimination & Affirmative Action: The Port of Newport is an equal opportunity employer and provider and requires all Proposers to comply with policies and regulations concerning equal opportunity. The Proposer, in the performance of this Agreement, agrees not to discriminate in its employment because of an employee’s or applicant’s race, religion, national origin, ancestry, sex, age, or physical handicap.
13. **Environmental And Natural Resources Laws To Be Observed:** In compliance with ORS 279C.525, the following is a list of federal, state and local agencies, of which the Port has knowledge, that have enacted ordinances or regulations relating to environmental pollution and the preservation of natural resources that may affect the performance of the Contract:

FEDERAL AGENCIES:
Department of Agriculture, Forest Service, Soil Conservation Service, Department of Defense, Army Corps of Engineers, Department of Energy, Federal Energy Regulatory Commission, Environmental Protection Agency, Health and Human Services, Department of Housing & Urban Development, Department of Interior, Bureau of Land Management

STATE AGENCIES:
Department of Agriculture, Soil and Water Conservation Commission, Department of Energy, Department of Environmental Quality, Department of Fish and Wildlife, Department of Forestry, Division of State Lands, Water Resources Department

LOCAL AGENCIES:
Bureau of Reclamation, Geological Survey, U.S. Fish and Wildlife Service, Department of Labor Occupation Safety and Health Administration, Water Resources Council, City Councils, Board of County Commissioners.
14. **Public Safety During Construction:** Public & Marine safety and traffic control shall be provided for by Contractor in accordance with the latest agency rules.
15. **Street/Sidewalks Closure requirements:** Street and sidewalk closures shall be kept to a minimum during construction. Access to local businesses shall be maintained at all times to pedestrian traffic. Any disruptions to pedestrian traffic to local businesses shall be coordinated between the Contractor and business owner to their mutual satisfaction. Contractor shall provide the Port with a traffic control plan prior to starting project.
16. **Compliance:** Selected contractor is required to use “Best Management Practices” including all conditions and requirements set forth in the US Army Corps of Engineers (USACE) joint permit application and the Department of State Lands (DSL) authorization. All work must comply and be executed in all “requirements” in accordance with USACE, DSL, ODFW and DEQ conditions as directed in agency permit documents. Contractors must be familiar with and have copy of permit documents on site at all times during and while engaged in permit specified work tasks. Contractor will be liable for all fines or penalties related to non-compliant work or schedule.

**SCOPE OF WORK**

**ROGUE BREWERY SEAWALL REPAIR**

**NEWPORT, OR**

**PART 1 - SCOPE**

See attached

* 1. **SUMMARY**
1. See attached.

  **1.2 SUBMITTALS**

1. Use bid sheet to prepare comprehensive estimate.

 **1.3 TIMING**

1. Contractor must perform work within the ODFW in-water work window of November 1 to February 1 or within the time allotted by any variance granted. If a variance is granted, following time line applies\*:

May 19, 2025 – Mobilization, site preparation

June 27, 2025 – Completion all work

June 30, 2025 – Project and demobilization complete

Work hours between 7:00am – 7:00pm. Nighttime work allowed by pre-approved permission only.

 **1.4 NOTIFICATIONS**

Oregon State Marine Board

 **1.5 PERMITS**

1. N/A

 **1.6 CHARGES**

1. The Contractor will pay charges imposed for disposal of material outside the project area.

 **1.7 ENVIRONMENTAL PROTECTION REQUIREMENTS**

1. The Contractor shall provide and maintain, during the life of the contract, environmental protective measures. Also, provide environmental protective measures required to correct conditions, such as oil spills or debris that occur during operations. Comply with Federal, State, and local regulations pertaining to water, air, and noise pollution.
2. Contractor is responsible for meeting all water quality standards on the discharge of any water from the dredge disposal site to receiving waters.

**PART 2 - PRODUCTS**

1. See attached scope/specifications for approved product information.

**PART 3 - EXECUTION**

 **3.1 INSPECTION**

1. Inspection of the work will be performed by the Owners representative. The Contractor will ensure that the work is accessible for inspection, but the presence of the inspector shall not relieve the Contractor of the responsibility for the proper execution of the work in accordance with the drawings and specifications.
2. Contractor shall furnish, at the request of the inspector or owner, boats, boatmen, laborers, and materials necessary for inspecting, supervising, and surveying the work. When required, provide transportation for the Engineer, owner, and inspectors to and from the in-water work areas.

 **3.2 FINAL EXAMINATION, ACCEPTANCE AND PAYMENT**

 **a.** See attached specifications for payment information and retainage requirements.

 **PART 4 – GENERAL**

 **4.1 ADDITIONAL NOTES**

1. The site is owned by the Port of Newport (Owner) to Rogue Brewing. All efforts shall be made to avoid impact to the operations of the boat ramp/rinse down area and the marina in general.
2. After-hours work may be approved by owner, but will be done sparingly due to the proximity of RV campers.
3. Contractor is responsible for protecting all areas adjacent to their work from any damage due to their scope of work. Any and all damage will be repaired and/or cleaned up by contractor at the contractor’s expense.
4. Contractor is responsible for off-loading, storing and weatherproofing materials on job site, and responsible for the necessary equipment needed to unload materials.
5. Provide all equipment, scaffolding, cranes and hoisting needed to complete scope of work.
6. Provide safe working surroundings for own employees and other trades, ensure safe passage of persons around area of service.
7. All work to be performed in accordance with OR/O.S.H.A. standards and requirements.
8. If applicable, provide M.S.D.S. for all materials prior to mobilization.
9. If applicable, conduct weekly jobsite safety meetings and provide Port of Newport with a record of Safety Meeting Minutes; Port of Newport representative shall be in attendance.
10. Work, access, parking, and noise are confined to the limits as defined by project representative.
11. If applicable, onsite job boxes or trailers are to be authorized by the Port of Newport and maintained by contractor. Port of Newport may direct the relocation of equipment, job boxes, trailers, etc. as necessary to continue Port operations.
12. Daily cleanup and final cleanup is required, contractor is responsible to remove all debris/refuse to owner’s satisfaction.
	1. **WORK SPECIFICLY EXCLUDED FROM THIS RFQ:**
13. Relocation of utilities (water/electrical conduit) necessary to complete the widening of the lane of traffic.
	1. **ATTACHMENTS:**
14. Scope of work/Specifications
15. Exhibit “A” approximate outline of work area
16. Exhibit “B” ODOT Detail 1602, Plain Concrete Pavement, Undowelled
17. Exhibit “C” ODOT Oregon Standard Drawing, Drainage Curbs

##### IMPORTANT:

##### This Document must be filled out and returned to Port of Newport as your quote for this project

PROJECT:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ BIDDER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Pricing Breakdown if Applicable:**

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| --- | --- | --- | --- | --- | --- |
| **Bid Item No.** | **ITEM DESCRIPTION** | **QUANT.** | **UNIT** | **UNIT COST** | **TOTAL** |
| **1** | **MOBILIZATION** |  | J.B. |  |  |
| **3** | **ASPHALT GRINDING, CUTTING** | 1300 | S.F. |  |  |
| **3** | **ASPHALT REPAIR** | 1300 | S.F. |  |  |
| **4** | **SURFACE PREPARATION FOR CONCRETE** | 3500 | S.F. |  |  |
| **5** | **CONCRETE CONSTRUCTION/INSTALLATION (INCLUDING CURBS)** | 3500 | S.F. |  |  |
| **6** |  |  |  |  |  |
| **7** |  |  |  |  |  |

**TOTAL BASE PRICE** $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\* Price includes all materials FOB job location.

\*\* Price includes all licensing, bonding, insurances, permits and taxes.

\*\*\* Price is held for minimum 90 days.

\*\*\*\* Please list on separate sheet, any additional alternates or value engineering pricing.

Proposal is in compliance with the entire project Drawings, Specifications and/or Work Scope? Yes No

**Clarifications:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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(Attach separate sheet if necessary)

**Estimated Schedule:**

Preparation of Shop Drawings/submittals \_\_\_\_\_\_\_\_ work days

Mobilization, disposal site preparation, demobilization \_\_\_\_\_\_\_\_ work days

Work performance In-Water \_\_\_\_\_\_\_\_ work days

Average Crew Size at 40 hr work week: \_\_\_\_\_\_\_\_ workers

**All Inclusive Labor Rates for Extra Work (or Attach Labor Rate Schedule):**

Superintendent $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/hour.

Foreman $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/hour.

Craftsman $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/hour.

Helper $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/hour.

Markup on cost of Materials \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

**Provide a list of equipment rates (if applicable):**

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| --- | --- | --- |
| Equipment Item | **Rate** | **Per** |
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**List of lower tier suppliers/subcontractors (if applicable):**

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| --- | --- |
| **Name or description of material or work to be performed** | **Approximate Value** |
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\_\_\_\_\_\_\_ ***(Initial***) Receipt of Addendum Numbers \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is hereby acknowledged.

\_\_\_\_\_\_\_ (***Initial)*** I acknowledge the terms and conditions as stated in the Request for Proposal form received from Port of Newport as part of the contract documents, and hereby incorporate them into this proposal.

 \_\_\_\_\_\_\_ ***(Initial)*** I acknowledge the terms, conditions and minimum limits and have included all costs for insurance in this proposal.

\_\_\_\_\_\_\_ ***(Initial)*** I acknowledge the requirements of Oregon Prevailing Wage Law ORS 279C.800 and have if applicable incorporated all costs associated into this proposal.

**Submitted By:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Company CCB#

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Telephone # FAX/Email

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Signature Date

The Port of Newport reserves the right to accept or reject any or all proposals and may at its discretion select the contractor that is deemed to provide the best value to the Port of Newport.