Recipient: Port of Newport

Project Number: 521884

### CHECKLIST OF CONTRACT DOCUMENTS AND INSTRUCTIONS

Please use the following checklist to ensure that all documents have been completed, and

Contract signed and dated by the authorized official. Please return signature page only.
 Signature Card with certification by the authorized official. Please return the complete document.
 Deposit Option Notification form. Please return the complete form. If you choose to have funds electronically deposited in a financial institution (and not the Local Government Investment Pool), please follow the provided link and send a Direct Deposit Authorization form (SFMS ACH-1) to the Oregon Department of Administrative Services.

Please let your Regional Project Manager know how you would like to receive the final contract documents, once signed by the Oregon Business Development Department, at which time we will also provide you with a **Disbursement Request Form** for your future use. This form is provided in Excel format for you to fill out and submit to your Regional Project Manager as needed once your project is underway.

Later in your project, your Regional Project Manager will provide any necessary report forms.

#### PORT PLANNING AND MARKETING FUND FINANCING CONTRACT

Project Name: Rogue Brewery Seawall Phase II Assessment

Project Number: 521884

This financing contract ("<u>Contract</u>"), dated as of the date the Contract is fully executed, is made by the State of Oregon, acting by and through its Oregon Infrastructure Finance Authority of the Business Development Department ("<u>OBDD</u>"), and the Port of Newport, Oregon ("<u>Recipient</u>") for financing of the project referred to above and described in Exhibit B ("<u>Project</u>"). This Contract becomes effective only when fully signed and approved as required by applicable law. Capitalized terms not defined in section 1 and elsewhere in the body of the Contract have the meanings assigned to them by Exhibit A.

This Contract includes the following exhibits, listed in descending order of precedence for purposes of resolving any conflict between two or more of the parts:

Exhibit A General Definitions
Exhibit B Project Description
Exhibit C Project Budget

#### **SECTION 1 - KEY TERMS**

The following capitalized terms have the meanings assigned below.

**Estimated Project Cost: \$58,500.** 

**Grant Amount:** \$43,875.

**Project Close-Out Deadline:** 90 days after the earlier of the Project Completion Date or the Project Completion Deadline.

**Project Completion Deadline:** 12 months after the date of this Contract.

#### **SECTION 2 - FINANCIAL ASSISTANCE**

<u>Commitment</u>. The OBDD shall provide Recipient, and Recipient shall accept from OBDD, financing for the Project as a grant (the "<u>Grant</u>") in an aggregate amount not to exceed the Grant Amount.

#### **SECTION 3 - DISBURSEMENTS**

- A. <u>Reimbursement Basis</u>. The Financing Proceeds shall be disbursed to Recipient on an expense reimbursement or costs-incurred basis. The Recipient must submit each disbursement request for the Financing Proceeds on an OBDD-provided or OBDD-approved disbursement request form ("Disbursement Request").
- B. <u>Financing Availability</u>. The OBDD's obligation to make and Recipient's right to request disbursements under this Contract terminates on the Project Closeout Deadline.
- C. <u>OBDD Share</u>; Withholding. No more than 75% of the Costs of the Project may be paid with the Financing Proceeds. OBDD shall withhold 10% of the Financing Proceeds until its acceptance of the feasibility study detailed in Exhibit B Project Description ("<u>Final Work Product</u>"). OBDD will consider any recommendation by the Ports Peer Review Committee prior to final acceptance.

#### **SECTION 4 - CONDITIONS PRECEDENT**

- A. <u>Conditions Precedent to OBDD's Obligations</u>. The OBDD's obligations are subject to the receipt of the following items, in form and substance satisfactory to OBDD and its Counsel:
  - (1) This Contract duly signed by an authorized officer of Recipient.
  - (2) Such other certificates, documents, opinions and information as OBDD may reasonably require.
- B. <u>Conditions to Disbursements</u>. As to any disbursement, OBDD has no obligation to disburse funds unless all following conditions are met:
  - (1) There is no Event of Default.
  - (2) The representations and warranties made in this Contract are true and correct on the date of disbursement as if made on such date.
  - (3) The OBDD, in the reasonable exercise of its administrative discretion, has sufficient moneys in the Fund for use in the Project and has sufficient funding, appropriations, limitations, allotments and other expenditure authority to make the disbursement.
  - (4) The OBDD (a) has received a completed Disbursement Request, (b) has received any written evidence of materials and labor furnished to or work performed upon the Project, itemized receipts or invoices for payment, and releases, satisfactions or other signed statements or forms as OBDD may require, (c) is satisfied that all items listed in the Disbursement Request are reasonable and that the costs for labor and materials were incurred and are properly included in the Costs of the Project, and (d) has determined that the disbursement is only for costs defined as eligible costs under the Act and any implementing administrative rules and policies.
  - (5) The Recipient has delivered documentation satisfactory to OBDD that, in addition to the Financing Proceeds, Recipient has available or has obtained binding commitments for all funds necessary to complete the Project.
  - (6) Any conditions to disbursement elsewhere in this Contract are met.

#### SECTION 5 - USE OF FINANCIAL ASSISTANCE

- A. <u>Use of Proceeds</u>. The Recipient shall use the Financing Proceeds only for the activities described in Exhibit B and according to the budget in Exhibit C. The Recipient may not transfer Financing Proceeds among line items in the budget without the prior written consent of OBDD.
- B. Costs of the Project. The Recipient shall apply the Financing Proceeds to the Costs of the Project in accordance with the Act, and Oregon law as applicable. Financing Proceeds cannot be used for costs in excess of one hundred percent (100%) of the total Costs of the Project and cannot be used for pre-Award Costs of the Project, unless permitted by Exhibit B.
- C. <u>Costs Paid for by Others; No Administrative or Operating Costs</u>. The Recipient may not use any of the Financing Proceeds to cover costs to be paid for by other financing for the Project from another State of Oregon agency or any third party, nor to cover general administrative costs or port operating expenses.

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#### SECTION 6 - REPRESENTATIONS AND WARRANTIES OF RECIPIENT

The Recipient represents and warrants to OBDD:

- A. <u>Estimated Project Cost, Funds for Repayment</u>. A reasonable estimate of the Costs of the Project is shown in section 1, and the Project is fully funded.
- B. Organization and Authority.
  - (1) The Recipient is an eligible port under the Act, and validly organized and existing under the laws of the State of Oregon.
  - (2) The Recipient has all necessary right, power and authority under its organizational documents and under Oregon law to (a) execute and deliver this Contract, (b) incur and perform its obligations under this Contract, and (c) receive financing for the Project.
  - (3) This Contract has been duly executed by Recipient, and when executed by OBDD, is legal, valid and binding, and enforceable in accordance with its terms.
- C. <u>Full Disclosure</u>. The Recipient has disclosed in writing to OBDD all facts that materially adversely affect the Project, or the ability of Recipient to perform all obligations required by this Contract. The Recipient has made no false statements of fact, nor has it omitted information necessary to prevent any statements from being misleading. The information contained in Exhibit B is true and accurate in all respects.
- D. <u>Pending Litigation</u>. The Recipient has disclosed in writing to OBDD all proceedings pending (or to the knowledge of Recipient, threatened) against or affecting Recipient, in any court or before any governmental authority or arbitration board or tribunal, that, if adversely determined, would materially adversely affect the Project or the ability of Recipient to perform all obligations required by this Contract.
- E. No Events of Default.
  - (1) No Events of Default exist or occur upon authorization, execution or delivery of this Contract.
  - (2) The Recipient has not violated, and has not received notice of any claimed violation of, any agreement or instrument to which it is a party that would materially adversely affect the Project or the ability of Recipient to perform all obligations required by this Contract.
- F. Compliance with Existing Agreements and Applicable Law. The authorization and execution of, and the performance of all obligations required by, this Contract will not: (i) cause a breach of any agreement to which Recipient is a party that would materially adversely affect the Project or the ability of Recipient to perform all obligations required by this Contract; (ii) violate any provision of the charter or other document pursuant to which Recipient was organized or established; or (iii) violate any laws, regulations, ordinances, resolutions, or court orders related to Recipient, the Project or its properties or operations.

#### **SECTION 7 - COVENANTS OF RECIPIENT**

The Recipient covenants as follows:

- A. <u>Notice of Adverse Change</u>. The Recipient shall promptly notify OBDD of any adverse change in the activities, prospects or condition (financial or otherwise) of Recipient or the Project related to the ability of Recipient to perform all obligations required by this Contract.
- B. <u>Compliance with Laws</u>. The Recipient shall comply with all applicable laws, rules, regulations and orders of any court or governmental authority that relate to this Contract and the Project. In

particular, but without limitation, Recipient shall comply with the state procurement regulations found in the Oregon Public Contracting Code, ORS Chapters 279A, 279B and 279C. These laws, rules, regulations and orders are incorporated by reference in this Contract to the extent required by law.

#### C. <u>Project Completion Obligations</u>. The Recipient shall:

- (1) When procuring professional consulting services, provide OBDD with copies of all solicitations at least 10 days before advertising, and all contracts at least 10 days before signing.
- (2) Complete the Project using its own fiscal resources or money from other sources to pay for any Costs of the Project in excess of the total amount of financial assistance provided pursuant to this Contract.
- (3) Complete the Project no later than the Project Completion Deadline, unless otherwise permitted by the OBDD in writing.
- (4) Recipient shall reasonably acknowledge in some public fashion, such as in promotional materials, final reports, web site and public statements, acknowledging that the Project was funded in part with Oregon State Lottery Funds administered by the Oregon Business Development Department.
- D. Records Maintenance. The Recipient shall retain and keep accessible all books, documents, papers, and records that are directly related to this Contract, the Project or the Financing Proceeds for a minimum of six years, or such longer period as may be required by other provisions of this Contract or applicable law, following the later of the Project Completion Deadline, actual completion of the Project or final completion and satisfaction of all reporting requirements of Recipient under this Contract. If there are unresolved issues at the end of the six-year period, Recipient shall retain the books, documents, papers and records until the issues are resolved.
- E. <u>Economic Benefit Data</u>. The OBDD may require Recipient to submit specific data on the economic development benefits of the Project and other information to evaluate the success and economic impact of the Project, from the date of this Contract until six years after the Project Completion Date. The Recipient shall, at its own expense, prepare and submit the data within the time specified by OBDD.
- F. <u>Disadvantaged Business Enterprises</u>. ORS 200.090 requires all public agencies to "aggressively pursue a policy of providing opportunities for disadvantaged business enterprises, minority-owned businesses, woman-owned businesses, businesses that service-disabled veterans owned and emerging small businesses..." The OBDD encourages Recipient in any contracting activity to follow good faith efforts as described in ORS 200.045, available at <a href="https://www.oregonlegislature.gov/bills\_laws/ors/ors200.html">https://www.oregonlegislature.gov/bills\_laws/ors/ors200.html</a>. Additional resources are provided by the Governor's Policy Advisor for Economic and Business Equity. Also, the Certification Office for Business Inclusion and Diversity at the Oregon Business Development Department maintains a list of certified firms and can answer questions. Search for certified firms on the web at: <a href="https://oregon4biz.diversitysoftware.com/FrontEnd/VendorSearchPublic.asp">https://oregon4biz.diversitysoftware.com/FrontEnd/VendorSearchPublic.asp</a>.
- G. <u>Professional Responsibility</u>. All service providers retained for their professional expertise will be certified, licensed, or registered, as appropriate, in the State of Oregon for their specialty.
- H. Notice of Event of Default. The Recipient shall give OBDD prompt written notice of any Event of Default, or any circumstance that with notice or the lapse of time, or both, may become an Event of Default, as soon as Recipient becomes aware of its existence or reasonably believes an Event of Default is likely.

I. <u>Indemnity</u>. To the extent authorized by law, Recipient shall defend (subject to ORS chapter 180), indemnify, save and hold harmless OBDD and its officers, employees and agents from and against any and all claims, suits, actions, proceedings, losses, damages, liability and court awards including costs, expenses, and attorneys' fees incurred related to any actual or alleged act or omission by Recipient, or its employees, agents or contractors; however, the provisions of this section are not to be construed as a waiver of any defense or limitation on damages provided for under Chapter 30 of the Oregon Revised Statutes or under the laws of the United States or other laws of the State of Oregon.

#### SECTION 8 – EVENTS OF DEFAULT

Any of the following constitutes an "Event of Default":

- A. Any false or misleading representation is made by or on behalf of Recipient, in this Contract or in any document provided by Recipient related to the Project.
- B. The Recipient fails to perform any obligation required under this Contract, other than those referred to in subsection A of this section 8, and that failure continues for a period of 30 calendar days after written notice specifying such failure is given to Recipient by OBDD. The OBDD may agree in writing to an extension of time if it determines Recipient instituted and has diligently pursued corrective action.

#### **SECTION 9 - REMEDIES**

- A. <u>Remedies</u>. Upon any Event of Default, OBDD may pursue any or all remedies in this Contract and any other remedies available at law or in equity to enforce the performance of any obligation of Recipient. Remedies may include, but are not limited to:
  - (1) Terminating OBDD's commitment and obligation to make the Grant or disbursements under the Contract.
  - (2) Barring Recipient from applying for future awards.
  - (3) Requiring repayment of the Grant and all interest earned by Recipient on those Grant funds.
- B. <u>Application of Moneys</u>. Any moneys collected by OBDD pursuant to section 9.A will be applied first, to pay any attorneys' fees and other fees and expenses incurred by OBDD; then, as applicable, to repay any Grant proceeds owed; and last, to pay any other amounts due and payable under this Contract.
- C. No Remedy Exclusive; Waiver; Notice. No remedy available to OBDD is intended to be exclusive, and every remedy will be in addition to every other remedy. No delay or omission to exercise any right or remedy will impair or is to be construed as a waiver of such right or remedy. No single or partial exercise of any right power or privilege under this Contract shall preclude any other or further exercise thereof or the exercise of any other such right, power or privilege. The OBDD is not required to provide any notice in order to exercise any right or remedy, other than notice required in section 8 of this Contract.
- D. <u>Default by OBDD</u>. In the event OBDD defaults on any obligation in this Contract, Recipient's remedy will be limited to injunction, special action, action for specific performance, or other available equitable remedy for performance of OBDD's obligations.

#### **SECTION 10 - MISCELLANEOUS**

- A. <u>Time is of the Essence</u>. The Recipient agrees that time is of the essence under this Contract.
- B. Relationship of Parties; Successors and Assigns; No Third Party Beneficiaries.
  - (1) The parties agree that their relationship is that of independent contracting parties and that Recipient is not an officer, employee, or agent of the State of Oregon as those terms are used in ORS 30.265.
  - (2) Nothing in this Contract gives, or is to be construed to give, directly or indirectly, to any third persons any rights and benefits greater than those enjoyed by the general public.
  - (3) This Contract will be binding upon and inure to the benefit of OBDD, Recipient, and their respective successors and permitted assigns.
  - (4) The Recipient may not assign or transfer any of its rights or obligations or any interest in this Contract without the prior written consent of OBDD. The OBDD may grant, withhold or impose conditions on such consent in its sole discretion. In the event of an assignment, Recipient shall pay, or cause to be paid to OBDD, any fees or costs incurred because of such assignment, including but not limited to attorneys' fees of OBDD's Counsel. Any approved assignment is not to be construed as creating any obligation of OBDD beyond those in this Contract, nor does assignment relieve Recipient of any of its duties or obligations under this Contract.
  - (5) The Recipient hereby approves and consents to any assignment, sale or transfer of this Contract that OBDD deems to be necessary.
- C. <u>Disclaimer of Warranties</u>; <u>Limitation of Liability</u>. The Recipient agrees that:
  - (1) The OBDD makes no warranty or representation, either express or implied, as to the value, design, condition, merchantability or fitness for particular purpose or fitness for any use of the Project or any portion of the Project, or any other warranty or representation.
  - (2) In no event are OBDD or its agents liable or responsible for any direct, indirect, incidental, special, consequential or punitive damages in connection with or arising out of this Contract or the existence, furnishing, functioning or use of the Project.
- D. <u>Notices and Communication</u>. Except as otherwise expressly provided in this Contract, any communication between the parties or notices required or permitted must be given in writing by personal delivery, email, or by mailing the same, postage prepaid, to Recipient or OBDD at the addresses set forth below, or to such other persons or addresses that either party may subsequently indicate pursuant to this Section.

Any communication or notice by personal delivery will be deemed effective when actually delivered to the addressee. Any communication or notice so addressed and mailed will be deemed to be received and effective five (5) days after mailing. Any communication or notice given by email becomes effective 1) upon the sender's receipt of confirmation generated by the recipient's email system that the notice has been received by the recipient's email system or 2) the recipient's confirmation of receipt, whichever is earlier. Notwithstanding this provision, the following notices may not be given by email: notice of default or notice of termination.

If to OBDD: Assistant Director, Economic Development

Oregon Business Development Department

775 Summer Street NE Suite 200

Salem OR 97301-1280

If to Recipient: General Manger

Port of Newport 600 SE Bay Blvd Newport, OR 97365

- E. No Construction against Drafter. This Contract is to be construed as if the parties drafted it jointly.
- F. <u>Severability</u>. If any term or condition of this Contract is declared by a court of competent jurisdiction as illegal, invalid or unenforceable, that holding will not invalidate or otherwise affect any other provision.
- G. Amendments, Waivers. This Contract may not be amended without the prior written consent of OBDD (and when required, the Department of Justice) and Recipient. This Contract may not be amended in a manner that is not in compliance with the Act. No waiver or consent is effective unless in writing and signed by the party against whom such waiver or consent is sought to be enforced. Such waiver or consent will be effective only in the specific instance and for the specific purpose given.
- H. <u>Attorneys' Fees and Other Expenses</u>. To the extent permitted by the Oregon Constitution and the Oregon Tort Claims Act, the prevailing party in any dispute arising from this Contract is entitled to recover its reasonable attorneys' fees and costs at trial and on appeal. Reasonable attorneys' fees cannot exceed the rate charged to OBDD by its attorneys.
- I. <u>Choice of Law; Designation of Forum; Federal Forum</u>. The laws of the State of Oregon (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Contract, including, without limitation, its validity, interpretation, construction, performance, and enforcement.

Any party bringing a legal action or proceeding against any other party arising out of or relating to this Contract shall bring the legal action or proceeding in the Circuit Court of the State of Oregon for Marion County (unless Oregon law requires that it be brought and conducted in another county). Each party hereby consents to the exclusive jurisdiction of such court, waives any objection to venue, and waives any claim that such forum is an inconvenient forum.

Notwithstanding the prior paragraph, if a claim must be brought in a federal forum, then it must be brought and adjudicated solely and exclusively within the United States District Court for the District of Oregon. This paragraph applies to a claim brought against the State of Oregon only to the extent Congress has appropriately abrogated the State of Oregon's sovereign immunity and is not consent by the State of Oregon to be sued in federal court. This paragraph is also not a waiver by the State of Oregon of any form of defense or immunity, including but not limited to sovereign immunity and immunity based on the Eleventh Amendment to the Constitution of the United States.

- J. <u>Integration</u>. This Contract (including all exhibits, schedules or attachments) constitutes the entire agreement between the parties on the subject matter. There are no unspecified understandings, agreements or representations, oral or written, regarding this Contract.
- K. <u>Execution in Counterparts</u>. This Contract may be signed in several counterparts, each of which is an original and all of which constitute one and the same instrument.

The Recipient, by its signature below, acknowledges that it has read this Contract, understands it, and agrees to be bound by its terms and conditions.



# STATE OF OREGON acting by and through its Oregon Infrastructure Finance Authority of the Business Development Department



PORT OF NEWPORT

By:		By:		
	Edward Tabor, Manager		Jim Burke, President	
	Programs & Incentives			
Date	:	Date:		
APPI	ROVED AS TO LEGAL SUFFICIENCY IN ACC	CORDANC	E WITH ORS 291.047:	
	Not Required per OAR 137-045	-0030		

#### **EXHIBIT A - GENERAL DEFINITIONS**

As used in this Contract, the following terms have the meanings below.

"Act" means ORS 285A.654 through 285A.660, as amended.

"Award" means the award of financial assistance to Recipient by OBDD dated 06 April 2021.

"Costs of the Project" means Recipient's actual costs (including any financing costs properly allocable to the Project) that are (a) reasonable, necessary and directly related to the Project, (b) permitted by generally accepted accounting principles to be Costs of the Project, and (c) are eligible or permitted uses of the Financing Proceeds under applicable state or federal statute and rule.

"Counsel" means an attorney at law or firm of attorneys at law duly admitted to practice law before the highest court of any state, who may be of counsel to, or an employee of, OBDD or Recipient.

"Financing Proceeds" means the proceeds of the Grant.

"ORS" means the Oregon Revised Statutes.

"Project Completion Date" means the date on which Recipient actually completes the Project.

#### **EXHIBIT B - PROJECT DESCRIPTION**

The Recipient will contract with a firm certified to practice in Oregon and qualified to develop a feasibility study that includes the following elements:

- Perform thorough condition assessment and document current damaged structural system, to a level of detail sufficient to enable selection of the repair schemes and to enable production of construction contract documents.
- Prepare superstructure loading evaluations for probable future extensions.
- Prepare a geotechnical report involving backfill pressures, site seismologic data, tide information, etc. (partial analysis has been performed and it can be provided upon request)
- Review environmental data on soil/water chemistry and environmental factor histories (temperature, wind, etc.).
- Perform sampling from the concrete lagging and steel piles and the required chemical and mechanical tests in laboratories.
- Perform inspections for soil stabilization.
- Obtain access to inaccessible portions of the structure, such as deadman anchor connections.

#### EXHIBIT C - PROJECT BUDGET

	OBDD Funds	Other / Matching Funds
Activity	Approved Budget	Approved Budget
Design / Engineering	\$43,875	\$14,625
Total	\$43,875	\$14,625

Authorized Signature Card for Cash Payments on Oregon Business Development Department Awards			
Recipient	Project Number		
Port of Newport	521884		
Signatures of Delegated Authorized Individuals to Request Payments (Two signatures are required to request disbursement of funds)			
Typed Name and Title		Typed Name and Title	
(1) aSignature (Highest Elected Official must <u>not</u> sign here)	(1) bSignature (High	est Elected Official must <u>not</u> sign here)	
Additional Signa	tures (if desired)		
Typed Name and Title		Typed Name and Title	
(1) c Signature (Highest Elected Official must <u>not</u> sign here)	(1) dSignature (High	est Elected Official must <u>not</u> sign here)	
I certify that the signatures above are of the individuals authorized to draw funds for the cited project.	Agency Use Only: Da	te Received:	
Typed Name, Title and Date			
(2)Signature of Highest Elected Official or duly authorized official for the Recipient (Must <b>not</b> be listed in item (1) a through (1) d above)			

Oregon Business Development Department/Authorized Signature Card

**Preparation of the Authorized Signature Card Form:** If a mistake is made, or a change is necessary during the preparation of the signature card form, please prepare a new form, since erasures or corrections of any kind will not be acceptable. If you want to change individuals authorized to draw funds from the project, then please submit a new signature card. Any updated signature card will replace the previous one, so please be sure to include the names of <u>all</u> authorized individuals.

#### Item # Explanation

- (1) a-d Type the names and titles, and provide the signatures of the officials of your organization who are authorized to make draws on project funds. (Note: **Two** signatures are required. We recommend showing three or four signatures to allow adequate signature coverage.)
- (2) Enter the typed name, title, date and signature of the Highest Elected Official, or other official duly authorized by the governing body of the Recipient, certifying the authenticity of the signatures of individuals listed in Item (1) a through (1) d. The person signing here must not be listed in Item (1) a through d.
- (3) Leave blank—Oregon Business Development Department will sign here.

Complete one form and return it to: Oregon Business Development Department 775 SUMMER ST NE STE 200 SALEM OR 97301-1280

# **DEPOSIT OPTION NOTIFICATION**

Complete and return this form to

## **Oregon Business Development Department**

775 SUMMER ST NE STE 200

SALEM OR 97301-1280

Port of Newport	93-6001831	
Recipient	Federal Tax ID Number	
Rogue Brewery Seawall	521884	
Project Name		Project Number
I (we), the undersigned do h Method I or II below)	nereby authorize the Oregon Busine	ess Development Department to: (Choose
	Method I - Electronic Funds Trai	nsfer (EFT)
	<b>Private Sector or Government</b>	Entities
Representative has be authorizing the Oregon way of the Automated (	een forwarded to the Oregon De	• •
Get the form here: www	oregon.gov/das/Financial/AcctgSys/l	Documents/ACH Enrollment Form.pdf
Use Existing EFT Accor	unt: An account has already been se	t up for EFT deposits as required above.
Me	ethod II - Local Government Investn	nent Pool (LGIP)
	Government Entities On	ly
other means.	·	ment Investment Pool by electronic or posit said funds into Local Government
Investment Pool Accou		
		ion and will remain in effect until the ritten notification of its termination.
Type or Print Name(s)		_
Signature(s)		
Date	Telephone Number	Fax Number